



Finance and Corporate Services Scrutiny Board (1)

Time and Date

10.00 am on Wednesday, 18th September, 2019

Place

Committee Room 3 - Council House

Public Business

1. **Apologies and Substitutions**
2. **Declarations of Interest**
3. **Minutes**
 - (a) To agree the minutes of the meeting held on 3 July 2019 (Pages 3 - 6)
 - (b) Matters Arising
4. **2018-19 Capital Programme** (Pages 7 - 14)

Briefing Note
5. **Reserve Balances** (Pages 15 - 22)

Briefing note
6. **Work Programme and Outstanding Issues** (Pages 23 - 26)

Report of the Scrutiny Co-ordinator
7. **Any other items of Public Business**

Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved

Private Business

Nil

Martin Yardley, Deputy Chief Executive, Place, Council House Coventry

Tuesday, 10 September 2019

Notes:1)The person to contact about the agenda and documents for this meeting is Carolyn Sinclair, Governance Services, Council House, Coventry, alternatively information about this meeting can be obtained from the following web link:

<http://moderngov.coventry.gov.uk>

2) Council Members who are not able to attend the meeting should notify Carolyn Sinclair as soon as possible and no later than 9am on the day of the meeting giving their

reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Scrutiny Board, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors F Abbott, R Auluck, S Bains, J Blundell, R Brown, B Gittins, R Lakha, J Mutton (By Invitation), J O'Boyle (By Invitation), T Sawdon and R Singh (Chair)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

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Coventry City Council
Minutes of the Meeting of Finance and Corporate Services Scrutiny Board (1) held
at 10.00 am on Wednesday, 3 July 2019

Present:

Members: Councillor R Singh (Chair)
Councillor R Auluck
Councillor J Blundell
Councillor R Brown
Councillor B Gittins
Councillor R Lakha
Councillor T Sawdon

Other Members: Councillor J Mutton (Cabinet Member for Strategic Finance and Resources)

Employees:

People: M Burn
Place: V Castree, C Sinclair

Apologies: Councillor F Abbott and S Bains

Public Business

1. Declarations of Interest

There were no declarations of interest.

2. Minutes

The minutes of the meeting held on 13 March 2019 were signed as a true record. There were no matters arising.

3. Delivery against the Social Value Policy

The Board considered a briefing paper which provided an update on delivery against the Social Value Policy. The policy had been adopted by Cabinet in February 2014 and incorporated the Public Service (Social Value) Act 2012.

There had been progress in several areas against the Social Value Policy since the 18 April 2018 report to this Board on 18 April 2018 including the following:

- The City Council as a Planning Authority had been a lead Authority in the inclusion of Social Value themes in planning conditions on major planning applications.
- The inclusion of clauses in local authority standard contracts which were intended to ensure that contractors were operating in a way that impacted favourably on society.

- Consideration of additional Social Value requirements within the specifications and/or weighting the contract award criteria, which was now standard in City Council tender activity.
- The Head of Procurement sits on the West Midlands Social Value Task Force Group and the National Social Value Taskforce and chairs a City Council Social Value Working Group.
- Support of the Social Value Portal in the use of online solutions that allowed organisations to measure and manage the contribution that the organisation and supply chain makes to society.
- Recommendations from the Corporate Peer Challenge in October 2018 which included additional areas for the review to team to focus on and would continue to monitor progress against the the Peer Challenge team recommendations.
- Public Health awards in July 2018 to recognise, acknowledge and promote best practice in health work - one of the awards being the 'Social Value Contributor'.

The briefing paper also summarised what had been achieved through skills and employment plans up to December 2018:

- 91 local business had benefitted from supply chain opportunities from major developments in the city
- 1310 local people had been employed on the sites
- Over 2000 apprenticeship weeks had been worked, with a total of 158 apprentices
- Over 2760 young people had attended site visits to major developments or received careers talks by developers.

Members of the Board questioned officers on a number of matters relating to the progress and delivery of the Policy including:

- Monitoring the compliance of Social Value elements in contractual obligations when large contractors sub-contract work.
- The process for challenging shortfall of progress against targets
- The process for evaluating Social Value in respect of apprentices and breakdown of apprentices by Ward
- If and how data was shared between partner agencies, and the benefit of doing so.
- Use of the national TOMs (Themes, Outcomes, Measures) framework and an understanding of the sector 'plug-ins' that represented specific priorities within sectors.

Arising from the discussion, the Board agreed that, as it had been five years since adoption of the Social Value Policy, it would now be timely to review it.

RESOLVED that the Board:

(a) Recommend that the Cabinet Member for Strategic Finance and Resources consider a review of the Social Value Policy

(b) Request that officers encourage partner agencies to share data on Social Value

4. **Procurement Strategy**

The Board noted a briefing paper which set out details of progress and delivery on the Procurement Strategy, national and regional developments and the future direction.

The Sub Regional Procurement Strategy had been approved by the Cabinet Member for Strategic Finance and Resources on 7 December 2015 (and was appended to the briefing note). The Strategy adopted the 4 themes from the National Procurement Strategy (2014) which were: Making savings; supporting local authorities, demonstrating leadership, modernisation and progress against each of these themes were detailed in the briefing note.

In July 2018, a new National Procurement Strategy was launched. The Strategy had been streamlined to learn from the 2014 Strategy and focused on 3 main themes: showing leadership, behaving commercially; driving community benefits. The overall distribution chart which was appended to the briefing note showed that, out of the 59 areas assessed, the City Council were 'developing' in 6 areas, 'mature' in 36 areas and a 'leader' in 17 areas. Furthermore, when compared against both the overall benchmark and the West Midlands benchmark, this Authority compared well, scoring higher in all 11 section areas than comparators.

The Board questioned the officer on aspects of the document specifically in respect of the benchmark data including how we rank nationally in terms of local spending and, in this regard, it was agreed that this information would be circulated to members. It was reported that the data would be compared with partners and would be used to influence what we do in the future.

5. **Work Programme and Outstanding Issues**

The Board noted the work programme and requested:

- To receive the CIL Working Group report in due course.
- That Finance reports be received by the Board at the earliest opportunity to allow timely consideration

There were no outstanding issues.

6. **Any other items of Public Business**

There were no other items of public business

(Meeting closed at 12.00 pm)

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Coventry City Council

Briefing note

To: Finance and Corporate Services Scrutiny Board 1

Date: 18th September 2019

Subject: 2018/19 Capital programme

1 Purpose of the Note

1.1 The Scrutiny Board 1 work programme includes an item on the Council's Capital Programme.

2 Recommendations

Members of Scrutiny Board are recommended to:

2.1 Note the contents of the presentation and the Programme

2.2 Identify any recommendations for the Cabinet Member (Strategic Finance and Resources)

3 Information/Background

3.1 The information attached to the is notes includes an analysis of :

- Outturn Expenditure for prior years
- The quarter 1 estimates of expenditure for 2019/20
- The budgeted estimates expenditure for 20/21 and future years
- Brief Description of each scheme.
- Option to expand the subtotals to the individual schemes

Officers will take the Committee through the programme and respond to questions as raised

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CAPITAL PROGRAMME STRATEGIC FINANCE REPORT
£'000

Programme	Scheme	Total Projected Spending	SECURE Funding	UNSECURE Funding	PRIOR YEARS	2019-20	FUTURE YEARS	
					Prior Years Outturn	19-20 Forecast Outturn	20-21 Forecast Outturn	Future Years 21-22 Onwards
UK CENTRAL	Coventry South Package	347,348	87,810	259,538	4,614	10,567	24,837	307,330
	City Centre First (Coventry Station Masterplan)	84,785	82,014	2,771	16,008	25,772	37,392	5,613
	Coventry North Package	142,900	200	142,700	28	172	1,000	141,700
	Very Light Rail	57,460	14,665	42,795	3,110	10,583	8,105	35,662
	Sub-Total	632,493	184,689	447,804	23,761	47,094	71,334	490,305
HOUSING INVESTMENT FUND (HIF)	Eastern Green	12,728	12,728	0	160	2,840	8,280	1,448
	Ring Road Junction 7	8,400	0	8,400	0	0	1,000	7,400
	Sub-Total	21,128	12,728	8,400	160	2,840	9,280	8,848
PUBLIC REALM PHASE 4	PR3 - Broadgate/ Nationwide	2,023	2,422	(399)	1,973	50	0	0
	PR4	1,292	1,905	(613)	1,285	7	0	0
	Sub-Total	3,314	4,327	(1,013)	3,258	56	0	0
PUBLIC REALM PHASE 5	Palmer Lane De-culvertering	50	50	0	0	50	0	0
	1.00 Scheme Development	1,250	1,250	(0)	629	314	307	0
	2.00 Precincts	16,401	16,401	(0)	660	5,863	9,877	0
	Smithford Way & Market Way - CLOSED	99	99	0	99	0	0	0
	3.10 Salt Lane / Shrub Walk	840	840	(0)	219	621	0	0
	3.50 Water Park (inc. Greyfriars Ln, Bull Yard, Inspire)	5,200	5,200	0	84	1,196	3,920	0
	3.60 Hertford Street	440	440	0	0	440	0	0
	4.00 Vehicle Access Control Strategy	1,000	1,000	0	7	635	358	0
	5.00 Public Realm Refresh	2,700	184,689	(181,989)	0	638	2,062	0
	6.10 Travel Planning Website	500	12,728	(12,228)	0	83	417	0
	6.20 Screens and digital	1,000	0	1,000	0	241	759	0
	6.30 Drapers Hall / Bayley Lane	600	12,728	(12,128)	0	100	500	0
	6.40 Unity Lawn	60	2,422	(2,362)	0	0	60	0
6.50 City Centre Lighting enhancements	1,000	1,905	(905)	0	255	745	0	

CAPITAL PROGRAMME STRATEGIC FINANCE REPORT

£'000

Programme	Scheme	Total Projected Spending	SECURE Funding	UNSECURE Funding	PRIOR YEARS	2019-20	FUTURE YEARS	
					Prior Years Outturn	19-20 Forecast Outturn	20-21 Forecast Outturn	Future Years 21-22 Onwards
	7.10 Wayfinding	1,500	4,327	(2,827)	0	137	1,363	0
	7.20 Canal Tow Path and basin	1,230	50	1,180	0	0	1,230	0
	7.30 City Centre Cycling	1,500	1,250	250	0	0	1,500	0
	7.40 Pool Meadow / White St	2,000	16,401	(14,401)	0	0	2,000	0
	7.50 Bishop Street	700	99	601	0	0	700	0
	7.60 Fairfax St / Brittonia	2,750	840	1,910	0	0	2,750	0
	7.70 London Road Crossing	700	5,200	(4,500)	0	0	700	0
	Charterhouse	1,940	440	1,500	0	372	1,568	0
	Coventry Cross Implementation	495	1,000	(505)	0	495	0	0
	Sub-Total		43,955	269,359	(225,404)	1,699	11,439	30,817
OTHER TRANSPORTATION MAJOR PROJECTS	Spon End Pinchpoint	5,800	5,800	0	4	2,289	2,406	1,102
	Swanswell Viaduct	7,283	7,197	86	6,972	311	0	0
	Swanswell Viaduct Phase 2	133	120	13	108	25	0	0
	Sub-Total		13,216	13,117	99	7,084	2,624	2,406
CORE TRANSPORTATION CAPITAL PROGRAMME	Highways Investment	0	0	0	0	0	0	0
	Integrated Transport Programme	3,070	3,036	34	1,444	1,626	0	0
	Major Scheme Development	240	240	0	0	240	0	0
	Sub-Total		3,310	3,276	34	1,444	1,866	0
AIR QUALITY & TRANSPORT INNOVATION PROJECTS	OLEV Taxi Infrastructure	1,494	1,494	0	784	711	0	0
	OLEV ORCS	406	406	0	342	64	0	0
	Air Quality - Feasibility (Revenue)	0	1,200	(1,200)	0	0	0	0
	Air Quality	4,500	4,500	0	0	0	1,000	3,500
	Clean Bus Technology Fund	4,071	4,071	0	0	4,071	0	0
	Early Measures Air Quality	2,021	2,021	0	1,039	982	0	0
	ULEB	2,492	2,492	0	0	525	1,967	0

CAPITAL PROGRAMME STRATEGIC FINANCE REPORT

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Programme	Scheme	Total Projected Spending	SECURE Funding	UNSECURE Funding	PRIOR YEARS	2019-20	FUTURE YEARS	
					Prior Years Outturn	19-20 Forecast Outturn	20-21 Forecast Outturn	Future Years 21-22 Onwards
	Sub-Total	14,985	16,184	(1,199)	2,165	6,353	2,967	3,500
CITY CENTRE REGENERATION	City Centre South	98,755	98,755	0	7,254	5,636	10,283	75,582
	Friargate	270,453	270,453	0	10,794	774	26,191	232,694
	Sub-Total	369,208	369,208	0	18,048	6,410	36,474	308,276
OTHER ECONOMIC DEVELOPMENT & INFRASTRUCTURE PROJECTS	National Battery Manufacturing Development Facility	125,996	125,996	0	54,745	52,158	19,093	0
	Whitley South Infrastructure	40,983	36,667	4,316	12,983	28,000	0	0
	Sports and Leisure	48,603	48,603	0	36,030	12,403	170	0
	Car parks	11,839	11,839	0	8,462	3,377	0	0
	Whitley Depot	5,100	5,100	0	16	1,994	2,922	168
	Kickstart Office	47,547	47,547	0	47,188	359	0	0
	Vehicle & Plant Replacement	24,446	24,446	0	7,697	4,166	4,658	7,925
	Business Support/Innovation	6,480	6,480	0	2,839	1,100	1,687	854
	Duplex Fund	2,000	2,000	0	0	580	670	750
	Heatline	1,324	1,324	0	605	719	0	0
	Growth Deal Projects (External)	33,983	33,983	0	8,521	16,428	9,034	0
	Growing Places	10,483	10,483	0	5,839	1,250	3,394	0
	Sub-Total	358,784	354,467	4,317	184,925	122,534	41,628	9,697
S106	54044 University Of Warwick Campus, Gibbet Hill Road/Kirby Corner Road	28	28	0	0	28	0	0
	2012/0888 New Century Park, Allard Way48976/G New Century Park, Allard Way	693	693	0	0	41	0	652
	52000 Outline Land to the west of Banner Lane and south of Broad Lane	103	103	0	0	103	0	0
	S73/2001/0969 Land to the East of Morrisons, Brandon Road - Highways	22	22	0	0	22	0	0
	FUL.2016/0187 - Public Realm Millennium View Hales Street, Trinity St & Palmer Lane	281	281	0	0	0	0	281
	FUL/2015/2906 - ALDI STORES LTD Footpath/Cycleway Shultern LaneFUL/2016/1302 Land	151	151	0	0	0	151	0
	2013-0041 - Richo Arena Residents Parking - Persimmons Housng	169	169	0	0	0	169	0
	2013/0041 - Coventry Canal Corridor Improvements - Persimmons Housing	170	170	0	0	170	0	0
	55011 - Public Transport Contribution, Old Jaguar Site, Browns Lane	185	185	0	0	0	0	185

CAPITAL PROGRAMME STRATEGIC FINANCE REPORT

£'000

Programme	Scheme	Total Projected Spending	SECURE Funding	UNSECURE Funding	PRIOR YEARS	2019-20	FUTURE YEARS	
					Prior Years Outturn	19-20 Forecast Outturn	20-21 Forecast Outturn	Future Years 21-22 Onwards
	FUL/2016/2397 - Allesley Flood Risk Management Scheme (Goodmans)	50	50	0	0	50	0	0
	2016-0822 – Land at Grange Farm – Highways Contribution	168	168	0	0	0	0	168
	FUL/2017/2993 – Highways Contribution Cycle Scheme Kirby Corner	102	102	0	0	102	0	0
	FUL/2013/0041 Acetate Foleshill Road (Persimmons) – Blue Ribbon Roundabout	563	563	0	0	0	563	0
	OUT/2011/0036 - Friargate 3rd Highways Mitigation	99	99	0	0	99	0	0
	OUT/2016/2918 - Land at Scots Lane - Highways (TO BE RETURNED)	8	8	0	0	0	0	8
	Sub-Total	2,792	2,792	0	0	615	882	1,294
OTHER	Play Areas (S106)	2,631	2,631	0	1,292	345	208	786
	NDC Masterplanning (Project Management)	345	345	0	57	20	164	104
	Lentons Lane Cemetery	2,171	2,171	0	0	1,671	500	0
	London Road Cemetery	1,387	1,387	0	0	959	343	85
	UK City of Culture 20/21	10,234	7,100	3,134	132	5,055	5,047	0
	Aquisitions (loop Line)	150	150	0	0	150	0	0
	Far Gosford Street Regeneration	93	93	0	40	53	0	0
	Acquisition Costs Temporary Accomodation	1,000	1,000	0	0	1,000	0	0
	West Orchards Car Park lightning scheme	195	195	0	186	9		
	Coombe Loan	1,950	1,950	0	732	368	450	400
	Coombe Car Park	60	60	0	0	60		
	Aquisitions	7,221	7,221	0	6,804	417	0	
Sub-Total	27,437	24,303	3,134	9,243	10,107	6,504	589	
TOTAL PLACE PROGRAMME		1,439,265	1,214,628	224,637	242,383	198,376	185,626	812,880

	Basic Need	30,258	30,258	0	2,318	3,000	23,740	1,200
	Condition	21,614	21,614	0	10,508	2,300	2,806	6,000

CAPITAL PROGRAMME STRATEGIC FINANCE REPORT
£'000

Programme	Scheme	Total Projected Spending	SECURE Funding	UNSECURE Funding	PRIOR YEARS	2019-20	FUTURE YEARS	
					Prior Years Outturn	19-20 Forecast Outturn	20-21 Forecast Outturn	Future Years 21-22 Onwards
Schools	Woodlands Feasibility	1,250	1,250	0	0	250	1,000	0
	Devolved Formula Capital	5,892	5,892	0	3,760	476	414	1,242
	Suitability/Access	572	572	0	185	87	100	200
	SEND	2,575	2,575	0	0	775	1,025	775
	Healthy Pupils Funding	196	196	0	189	7	0	0
	Sub-Total		62,357	62,357	0	16,960	6,895	29,085
Social Care	Pathways to Care (Support to Foster Carers)	556	556	0	-44	200	200	200
	Children's Residential Care Provision/refurb/	1,625	1,625	0	1,582	43	0	0
	Disabled Facilities Grants	28,793	18,587	10,206	13,646	4,941	3,402	6,804
	Sub-Total		30,974	20,768	10,206	15,184	5,184	3,602
ICT	ICT Programme	6,509	6,509	0	1,278	1,431	1,000	2,800
	Superfast Broadband	2,150	2,150	0	1,271	879	0	0
	Sub-Total		8,659	0	2,549	2,310	1,000	2,800
Housing	Housing Venture	1,420	1,420	0	0	250	1,170	0
	Housing Policy (Siskin Drive)	418	418	0	327	91	0	0
	Sub-Total		1,838	0	327	341	1,170	0
TOTAL PEOPLE PROGRAMME		103,828	93,622	10,206	35,020	14,730	34,857	19,221

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Coventry City Council

Briefing note

To: Finance and Corporate Services Scrutiny Board (1) **Date:** 18th September 2019

Subject: Reserve Balances

1 Purpose of the Note

- 1.1 The Scrutiny Board 1 work programme include an item to review the position in relation to the Council reserve balances. Information has been provided in an Appendix to this report which shows balances for each individual reserve areas over a three-year period. These are listed in or of the size of balance in April 2019 (largest first). In addition, a brief description has been provided for each balance.

2 Recommendations

Members of Scrutiny Board are recommended to:

- 2.1 Note the contents of the presentation and the detailed reserves listing.
2.2 Identify any recommendations for the Cabinet Member (Strategic Finance and Resources)

3 Information/Background

- 3.1 The Councils total level of non-schools revenue reserves stood at £81.8m at 31st March 2019 and capital reserve were £23.3m. The Council is also required to account for £26.4m of reserve balances that belong to the city's schools or are funded from Dedicated Schools Grant and are therefore ring-fenced for schools' usage.
- 3.2 There are several reserve balances that warrant initial coverage due to their value.
- Reserve to fund Early Retirement and Voluntary redundancy costs resulting from programmes to deliver the staffing savings required to balance the budget. This stands at £10m currently.
 - A further £10.2m of reserve are held to manage the cashflow requirements of the financial models for the Council's 3 Private Finance Initiative schemes. These reserves will be used (and the balance will fluctuate) over the 25 year plus lifetimes of the schemes. As part of 2016/17 Budget Setting a decision was taken to utilise £1m per annum for the next ten years or so years before then repaying these amounts over the remainder of the schemes' lifetimes.
 - Capital receipts (proceeds from the sale of capital assets) have been generated in recent years and these amounted to £21.4m at the end of 2018/19. These receipts have been programmed to fund several developments over the coming period include the Council's investment in the Friargate Joint Venture, and the capital investment for the City of Culture programme.
 - There is a reserve to manage Business Rates volatility under the existing Business Rates Retention which is in place currently.

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Reserves Analysis 2018/19

Title	Revised Description	Apr-17	Apr-18	Apr-19
Non-Grant Funded Revenue				
Private Finance Initiative	Resources earmarked to support the Caludon Castle, New Homes For Old and Street Lighting PFI schemes over a 25 year period subject to the individual decisions to establish each of these schemes. The schemes' financial models show how these reserves will be utilised over time. 2016/17 Budget Setting approved the cash-flowed use of this reserve to support the Council's overall budget at £1m per year to be repaid from the mid 2020s which is reflected here.	(11,412,609)	(10,909,110)	(10,297,237)
General Fund Balance	The General Fund is held to manage unforeseen risks to the Council's overall financial position. Further contributions into this reserve were agreed as part of the 2018/19 Outturn Report to help ensure the resilience of the Council's financial position.	(3,134,366)	(4,701,931)	(10,277,193)
Pension Strain	Funding for ER/VR costs established as part of Staffing Reductions Consultation Report - Council 9th September 2015 and further contribution agreed as part of the 2018/19 Outturn Report to Cabinet..	(8,260,627)	(8,260,627)	(10,070,111)
Corporate General Fund	Includes £6m of resources not yet allocated. Remainder of the balance includes amounts set aside for a 2017/18 Tariff adjustment to be repaid to Govt, Coventry & Warwickshire Growth Hub Funding, contributions agreed as part of the Medium Term Financial Strategy and repayment of health contributions.	(406,080)	(5,593,820)	(8,804,316)
Business Rates	Budgeted contributions set aside as future protection against Business Rates volatility. Recent significant appeals and the move to 75% Business Rates retention will require further scrutiny that this is adequate.	(1,970,197)	(3,414,396)	(7,735,088)
Corporate - Capital	Resources earmarked to support approved corporate Capital Programme and ICT transformation projects including Superfast Broadband, Far Gosford Street regeneration, Children's Homes refurbishment, Canley regeneration and Disabled Facilities Grants carry forward.	(6,066,057)	(6,332,568)	(5,399,035)
City of Culture	Cabinet approved allocations to support the 2021 UK City of Culture.	0	(4,750,000)	(4,750,000)
Commercial Developments	Agreed as part of the 2018/19 Financial Outturn Report	0	0	(4,000,000)
Insurance recharges	Reserve is currently funding the pressure within insurance caused primarily by loss of income from schools (academies). There is a Pre-Budget Report proposal for 2019/20 onwards to relieve some of that pressure, which together with an appropriation from the insurance provision will increase the reserve, and result in less annual cost each year the reserve is required to fund. However, the balance is required over the medium to long term	(1,786,448)	(1,595,899)	(1,698,437)
Sports Organisations	Intially set up to provide cashflow support to Coventry Sport Trust (Fairfax Street), now earmarked for wider sports portfolio inc investment in Gym equipment at Moat House, set up costs for CCDLF and opportunities to reduce Prudential borrowing costs	(893,256)	(1,598,814)	(1,278,689)
Kickstart Project	Majority transferred to corporate balances in 18/19. Balance of c£1.2m earmarked as sinking fund for periodic lifecycle costs of One Friargate following £250k annual lifecycle budget being taken as MTFS saving	(2,985,988)	(5,067,507)	(1,277,507)
Corporate Adult Social Care	Planned underspend of 2018/19 Adult Social Care resources applied as a contribution from reserves in 2019/20'	0	0	(1,000,000)
Commercial Property (exceptional items)	£500k general sinking fund, £320k slippage in major building / R&M work.	(118,000)	(312,000)	(820,000)

Title	Revised Description	Apr-17	Apr-18	Apr-19
External Funding and Business Development Team	Reserves earmarked together with core revenue as match funding to lever in new grant.	(155,525)	(158,870)	(278,404)
People Directorate Programme Team	This balance represents the Transition Fund established as part of the Connecting Communities Programme, with a clear process of applications and award to organisations.	(485,217)	(368,034)	(273,329)
Central Family Hub	Resources earmarked to support work on the Troubled Families Programme	0	0	(268,604)
Corporate Property Management	Slippage on large value repairs and maintenance projects to complete in 19/20	0	0	(253,825)
City of Culture Trust & Biggest Weekend	£252k reflects resources rolled forward for City of Culture readiness spend	0	0	(252,000)
Transformation Programme Office	This balance is held to fund the short term cost of external consultants or employ temporary posts to support transformational activity following a budget reduction of £400k to the transformation team.	(300,000)	(267,415)	(193,934)
Elections	Smoothing Reserve to manage volatility of Elections costs which vary with fallow year and with timing of grant funded national elections. Previously separate reserves for PCC and European elections. All now merged into this reserve.	(245,435)	(400,715)	(183,611)
Coventry City Centre Regeneration	City Centre South Project resources. Original decision awarded £880k to deliver CCS Cabinet approval. There is potential to draw down future development costs from the CA allocation however this balance needed to de-risk any ineligible project development costs	0	(175,958)	(180,087)
Business Services	Balance required to fund transformational activity to support digitalisation of services including new kiosks in Customer Services Centre as part of transforming Customer & Business Services	(175,000)	(175,000)	(175,000)
Sustainability & Low Carbon Team	Earmarked to pump prime the funding of staff costs which will be used as match funding for grant income generation and selling business sustain services, which will help achieve the service MTFS commercialisation targets	(74,000)	(127,658)	(117,413)
S4G - skills for growth programme	To be drawn down into revenue to support the programme.	(60,371)	(105,040)	(105,040)
General Events	Amount approved as part of 2015/16 Budget Setting to support capacity building in the cultural sector. Resources will be fully utilised in 18/19 as the city readies itself for the City of Culture and also against the cost of the rising cost of Godiva festival. Residual amount (£100k) to be paid back to corporate budgets.	(583,671)	(128,574)	(100,000)
Development Services	Funding set for Holy Trinity Roof Repairs	0	0	(100,000)
The Employment Support Service (TESS)	Balance (£89,375) as at July 2018 - this reserve was approved corporately for TESS to act as match funding to leverage in grant. The remaining balance is needed for 19/20.	0	(208,375)	(89,375)
Outdoor Education Centre	Contribution towards the 50th Anniversary capital redevelopment to reduce level of borrowing in future years.	0	(46,991)	(63,313)
Recover of overpaid Salaries	This relates to a timing issue linked to recouping of salary overpayments at the end of the year.	0	0	(29,704)
Arts Development and Support	Commitment (politically made) to undertake work in 18/19 and 19/20, 18/19 didn't occur also due to political instruction so double the amount of budget available in any one year will be spent in 19/20.	0	0	(25,000)
West Minister Road Car park	Funding set aside as part of the legal agreement to compensate loss of income while Coventry Station Masterplan Construction works are completed	0	0	(23,583)
Planning Policy	Remaining balance committed and will be fully used in 19/20	(140,000)	(75,000)	(17,397)
Policy Contingency	Grant for the Coventry Jesus Centre		0	(15,000)

Title	Revised Description	Apr-17	Apr-18	Apr-19
SEN and Disability Information and Advice Support Service	This resource is ring-fenced as part of the contract with the Council for Disabled Children (CDC) to support the Information, Advice & Support Service (IASS) to enable it to fulfil its duties outlined in the Children & Families Act 2014. We have agreed with CDC that the resource will continue to fund the additional staffing costs currently in place for 2019/20.	(17,782)	(9,748)	(11,029)
Resources Mgt Team & Overheads	Using this underspend, and some currently unused staff hours, we were able to secure the post in the short term for an additional year, whilst the LA agreed that it is an important post to continue in the longer term in light of the wider responsibilities brought about by the 2014 act towards children & young people.	(2,155)	(2,155)	(2,155)
BIA additional dividends	Dividend announced at 2015/16 year-end to be used to support Council priorities as part of the Council's Budget Setting. (in addition to on-going dividend of c£1.5m p.a.). Now consolidated into overall corporate resources to fund policy priorities.	(4,400,000)	0	0
Training Children's Services Commissioning	NA - nil balance	(20,000)	(20,000)	0
Construction Shared Apprenticeship	To be drawn down into revenue alongside other balances to support the scheme	25,516	(40,690)	0
PC Replacement Programme	This represents the smoothing reserve used to manage the rolling corporate programme of PC replacement.	0	(450,000)	0
Taxi Licensing	Ringfenced Account - legal requirement. Licenses are planned to increase to recoup this debit balance	(49,813)	(32,557)	5,170
Coventry Sports Trust	Negative reserve, due to be repaid from Sports funding model at the rate of £65,000 pa - Cabinet 19th July 2011 refers	360,000	295,000	230,000
		(43,357,080)	(55,034,453)	(69,930,246)
Capital				
Useable Capital Receipts Reserve	Receipts generated over last few years held for future investments/acquisitions in the capital programme e.g. Coombe, Friargate and City of Culture. Alternatively can be used to reduce Prudential Borrowing/fund existing commitments as part of 19/20 Budget Setting	(20,489,046)	(23,977,836)	(21,467,391)
Capital Grants Unapplied Account	Grant funding received in advance of spend, whereby there are no specific grant conditions to spend in the year. The funding reflects the decision made as part of the Council's Corporate Capital Programme.	(9,737,044)	(7,179,261)	(1,893,788)
		(30,226,090)	(31,157,097)	(23,361,179)
Grant Funded Revenue				
Joint Social Care and Health schemes funded through s256, Care Act Grant and Better Care Fund	The majority of this balance represents the iBCF resources that were reprofiled based on the Cabinet Report on 1/8/17 as well as an in year underspend of the grant. The resources are being used to resource in year pressures within ASC and are managed through the Adult Joint Commissioning Board as part of the pooled budget	(1,647,257)	(5,612,282)	(4,177,786)
Adult Ed Income including Grants/Fees	The year end for Adult Education is 31 July 2019. ESFA then undertake a review of delivery over the academic year and adjust resource accordingly. This can result in a clawback of resource. Current budget plans for 2019/20 utilise £300K of this, and it is recommended that the remaining is held in reserve pending a better understanding of potential changes to funding allocations from August 2019 when the resource has transferred to the combined authority.	(718,834)	(900,287)	(941,348)
Preventing Homelessness	This reserve holds the preventing homelessness grant which is being used to implement changes to Housing & Homelessness legislation	0	(555,187)	(927,728)

Title	Revised Description	Apr-17	Apr-18	Apr-19
DFE - Troubled Families	19/20 is the final year of the current grant programme, and this resource will be drawn down to fund expenditure in 19/20. There is no information in relation to this grant past March 20 and some of the resource may need to be used to fund exit costs of the programme should there be no further funding.	(685,724)	(485,724)	(871,212)
Public Health Staffing & Overheads	The Public Health Reserve is made up of a number of different elements including balances held with the Clinical Commissioning Group and West Midlands Association of Directors of Public Health (£108k), resources supporting match funding against other grants (£202k), resources to support the year of wellbeing (£121k) as well as resources to fund specific areas of activity (e.g Activity in Parks Programme) within Public Health (£278k).	(739,754)	(604,933)	(787,616)
Our Future Workforce	This reserve contains the resources identified in the Cabinet Member for Strategic Finance and Resources report of 12th October 2017 to deliver the workforce programme	0	0	(600,751)
Individual Electoral Registration	Additional costs of IER have been funded by the Cabinet Office, however it is unclear how long the additional funding will continue. A decision was made when IER was introduced to maintain a reserve to manage this uncertainty around future funding whilst additional costs are being incurred. If legislation is passed in the future that allows Coventry to reduce the costs, some of this reserve could be available for general reserves.	(476,938)	(341,542)	(466,230)
SEN Reforms Grant	This includes the monies for SEND Reforms, and the money is being used to part fund the structure in the SEN statutory team and associated services. It also includes the West Midlands Regional monies for SEND, the spending plan is agreed on a regional basis. It also includes resource to improve pathways to employment for young people with SEND. This is specifically focusing on the development of supported internships.	(619,305)	(721,570)	(408,642)
Controlling Migration Fund	The Council was recently successful in a competitive funding bid to the Governments Controlling Migration Fund (CMF). 'Building Bridges' is a multi-agency project intended to support refugees and newly arrived communities and their integration into the City with a particular focus on employment support. Additionally the Council received £100,000 to support the appointment of two Local Authority Asylum Support Liaison Officers. The primary focus of these officers is to deliver a tailored support service for new refugees to facilitate their transition into mainstream society during their move on period by providing advice and information on essential services. Funds are required to be on hand to comply with the terms of the CMF grants and enable delivery during 19/20.	0	(100,000)	(312,073)
CSW Sport - Management Costs	This balance is hosted account on behalf of 7 partners within Coventry Solihull and Warwickshire Sport. It is not City Council money.	(403,713)	(341,958)	(311,518)
DFE Early Adopters grant	We received this funding at the end of March 2019 to support the implementation of the National Assessment and Accreditation System for social workers. Coventry is a phase 2 implementor of this, and the money will be used in 19/20.		0	(198,600)
Migration Project B	£171k is required to be carried forward to allow delivery of the requirements of the education grant conditions for the Syrian Vulnerable Persons Resettlement Scheme and the Resettlement of Vulnerable Children's Scheme, for children arriving in the City since November 2017	0	(171,000)	(173,960)
Routes to Ambition	Surplus earned from programmes which is retained for the following reasons; to mitigate against risk of clawback following EU audits, mitigate against a gap in availability of grant once this ESF round ends and to act as leverage to draw in new grant sources and investment for the city.	0	(30,023)	(190,023)
DEFRA Recycling Champions	Balance to be used to fund Waste Education Team in 19/20	(565,679)	(413,175)	(150,549)
ESF Ambition Project - Project management team, provider payments and internal projects	Surplus earned from programmes which is retained for the following reasons; to mitigate against risk of clawback following EU audits, mitigate against a gap in availability of grant once this ESF round ends and to act as leverage to draw in new grant sources and investment for the city.	(197,000)	(141,618)	(141,618)
Lifelong Links	This reserve relates to an historic underspend from the delayed start of the project in 2017. There are plans to fully utilise this on the Lifelong Links project.	0	(451,838)	(139,264)

Title	Revised Description	Apr-17	Apr-18	Apr-19
Ministry of Justice Funding	Journal raised in error - has been moved to Business Rates in 2019/20	0	0	(133,339)
London Road Cemetery	National Heritage Grant Funding Carried Forward	0	0	(78,258)
Home Office-Proceeds of Crime Scheme	Match funding for PCC Grant	0	(60,958)	(60,958)
European City of Sports	Activities including grants to small organisations, sports festivals etc. agreed to by members that exceed the annual budget.	0	0	(55,000)
Connect Me	Surplus earned from programmes which is retained for the following reasons; to mitigate against risk of clawback following EU audits, mitigate against a gap in availability of grant once this ESF round ends and to act as leverage to draw in new grant sources and investment for the city.	0	(54,276)	(54,276)
Pension Costs (Grants)	Funding to offset future years staff liability costs for old Coventry Polytechnic.	0	0	(35,104)
Independent Living and Practice Development	This is made up of 3 elements of funding received to support development of Social Workers as well as funding for part of a post. Funding has come from Cov Uni, BCF and Skills for Care	0	(42,064)	(33,901)
Looked After Children	The Children and Social Work Act 2017 amended the Children Act 1989 to introduce a new duty on local authorities to promote the education of certain previously looked-after children, including appointing an officer (commonly known as a Virtual School Head) to discharge this duty through the provision of information and advice to relevant parties supporting the education of those children. This duty came into force on 1 September 2018. and this money will be used to deliver the duty in the 19/20 financial year.		0	(30,000)
Fuel Poverty Grant & DECC Fuel Poverty Project	Switch & Save initiative. Further activity planned	(30,755)	(27,385)	(27,385)
West Midlands Teaching Partnership (DFE)	Coventry City Council is leading this partnership and therefore holds the grant funding on behalf of all partners. This reserve is due to a slight underspend of ringfenced grant, and will be utilised during 2019/20	0		(19,533)
Exceed in Coventry	Surplus earned from programmes which is retained for the following reasons; to mitigate against risk of clawback following EU audits, mitigate against a gap in availability of grant once this ESF round ends and to act as leverage to draw in new grant sources and investment for the city.	0	(10,769)	(10,769)
Trading Standards & Consumer Protection	To be moved into revenue 2019/20	0	(5,394)	(5,394)
AD - City Centre & Development	Nil balance	(61,191)	0	0
Business Improvement District (BID)	Nil balance	(54,427)	0	0
Legal Services - Place & Regulatory Team	Community Safety Grant funding for Civil Order works	0	(7,406)	0
Air Quality Early Measures	Grant funding has been fully allocated, additional funds are being sought.	0	(551,472)	0
SALIX Project	Not City Council resources. A revolving fund to provide small energy saving initiatives funding with paybacks	(122,206)	(166,755)	9,020
Children in Need Targetted Support	This reserve is due to a mismatch in the timing of grant payments versus profiled spend and will be cleared by the end of 2019/20	0	64,257	22,370
		(6,200,577)	(11,733,360)	(11,311,446)
Schools and Extended Learning Centre				
Schools (specific to individual schools and ELCs)	Dedicated Schools Grant Reserves owned and controlled by individual schools. Subject to existing legal framework for schools. Reported to Schools Forum.	(18,127,267)	(19,583,519)	(20,308,786)

Title	Revised Description	Apr-17	Apr-18	Apr-19
Schools (related to expenditure retained centrally)	Dedicated Schools Grant Reserve central expenditure reserve. Grant must be used to support the Schools Budget as defined in the School and Early Years Finance Regulations. Usage is reported to and monitored by the Schools Forum.	(4,643,909)	(4,852,318)	(6,154,452)
SEN Alternative Provision (APB) - moved to Schools balances on this analysis	SEN Alternative Provision - part of schools balances	(161,146)	(205,593)	0
Extended Learning Centre	Dedicated Schools Grant Reserves owned and controlled by extended learning centres. Subject to existing legal framework for schools. Reported to Schools Forum.	0	0	(456,444)
		(22,932,321)	(24,641,430)	(26,919,682)
		(102,716,068)	(122,566,338)	(131,522,553)

Please see page 2 onwards for background to items

3rd July 2019
- Delivery against the Social Value Policy - Procurement Strategy
18th September 2019
- Reserve Balances - 2018-19 Capital Programme
13th November 2019
- Digital Transformation - ICT and Digital Strategy
15th January 2020
-
12th February 2020
-
18th March 2020
-
2019/2020
- Medium Term Financial Strategy - Budget – meeting savings targets - Income Generation - Business Rates - Social Value Policy - Asset Investment including West Midlands Pension Fund - Coventry City Council Apprenticeships - Digital maturity/capability - Workforce Analytics

Date	Title	Detail	Cabinet Member/ Lead Officer
3rd July 2019	- Delivery against the Social Value Policy	To examine the extent to which the Social Value Act is delivering added value and how we can maximise opportunities to increase social value. To include a copy of the SVA Policy, how it's measured and more examples of where it has been used.	Cllr J Mutton/ Mick Burn
	- Procurement Strategy	To scrutinise the Procurement Strategy and it's impact.	Cllr J Mutton / Mick Burn
18th September 2019	- Reserve Balances	To receive an update on the position of Council Reserves and identify recommendations for the Cabinet Member.	Cllr J Mutton / Paul Jennings
	- 2018-19 Capital Programme	For the Board to receive a written report updating the Board on the Capital Programme.	Cllr J Mutton / Paul Jennings
13th November 2019	- Digital Transformation	To scrutinise the Council's Digital Transformation agenda.	Cllr J Mutton / Paul Ward/ David Ashmore
	-ICT and Digital Strategy	For Members to consider the Strategy before it is agreed by Cabinet – to also include the outcomes of the digital assessment undertaken by SOCITIM	Cllr J Mutton / Paul Ward/ David Ashmore
15th January 2020	-		
12th February 2020	-		
18th March 2020	-		
2019/2020	- Medium Term Financial Strategy	To discuss the Council's Medium Term Financial Strategy prior to its approval through the political process.	Cllr J Mutton / Paul Jennings
	- Budget – meeting savings targets	To scrutinise whether the Council is on track to meet its savings targets.	Cllr J Mutton / Barry Hastie
	- Income Generation	To look at opportunities to maximise income - identified at meeting 18/04/18	Cllr J Mutton / Barrie Hastie

Date	Title	Detail	Cabinet Member/ Lead Officer
	- Business Rates	To discuss the changes to Business Rates.	Cllr J Mutton / Paul Jennings
	- Social Value Policy	Following the meeting on 4 th July, it was agreed to review the Social Value Policy. The new policy will be brought to SB1 for scrutiny.	Cllr J Mutton / Mick Burn
	- Asset Investment including West Midlands Pension Fund	Following on from the meeting on 12 th December 2018 this item is to look at asset investment in the West Midlands and Coventry (including inviting a representative from WMPF)	Cllr J Mutton / Paul Jennings
	- Coventry City Council Apprenticeships	To consider the apprenticeships being offered by the City Council. To look at how the young people employed are supported to get the maximum value from their placements.	Cllr J Mutton / Grace Haynes
	- Digital maturity/capability	Work to be scoped by the Chair.	Cllr J Mutton / Paul Ward/ David Ashmore
	- Workforce Analytics	Following on from the meeting on 12 th December 2018, Members requested a further update on Workforce Analytics.	Cllr J Mutton / Grace Haynes/ Julia McGinley

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